

This application packet is for students applying for admissions to Montgomery County Community College AND will need an *I-20, Certificate of Eligibility Form*. All other students (US Citizens, Permanent Residents, and other visa classes) can apply for admissions online at <https://www.mc3.edu/admissions> or download the paper application.

Montgomery County Community College welcomes you and is pleased to help you meet your educational goals. The College accepts students applying from overseas outside the US, current F-1 students enrolled at other institutions in the US, and students currently applying for Change of Nonimmigrant Visa Status with USCIS.

Admissions Deadlines

THIS FORM AND REQUIRED DOCUMENTS MUST BE SUBMITTED BY THE APPLICATION DEADLINES:

Overseas Applicants

If you are applying directly from your home country, **July 1** for Fall Semester & **November 1** for Spring Semester.

Transfer Applicants

If you are transferring from another institution, you may transfer in prior to the start date of the semester if your institution releases you and the application is submitted in a timely fashion. More information is listed below.

To transfer from another school, the student must first notify the foreign student advisor at their current school that they intend to transfer to Montgomery County Community College. Upon notification, that current school will update the student's record in SEVIS as a "transfer out" and set a transfer date. The current school will retain control over that record until the transfer is complete. Let the advisor know that the College's school code is **PHI214F00317000**. On that specific release date, the College will be granted full access to, and become responsible for the student's SEVIS record.

After the release date, the College will complete the transfer and issue the student a new I-20 once your application is complete. Once the student enrolls in classes, the College will update their SEVIS record to reflect the new registration and current address,

Breakdown of Yearly Minimum Expenses

Below are fees for a **single** international student with a **full-time load** of coursework. Fees are subject to change.

Estimated Expenses for Academic Year: 2023-2024

Tuition & Fees: (the minimum at 24 credits per year)	\$13000
Books & Other expenses	\$1000
Health Insurance	\$1000
<u>Housing:</u>	<u>\$8000</u>
TOTAL	\$23,000

International students are required to complete a minimum of 12 credit hours each fall and spring semester. You must provide documentation that you have funds that meet that school/program's tuition requirements. Funds may come from any dependable source, including sponsoring agencies, personal funds or family funds. Documentation may be in the form of an official award letter from the sponsoring agency. You must submit a **Financial Affidavit of Support** (see page 10) and documentation of personal or family funds on bank letterhead stationery. Funds must be **liquid** assets; property, cars, etc. are not liquid.

Financial Aid and Scholarship:

There is no financial aid provided by Montgomery County Community College. International students are expected to have enough available funds to pay for tuition and living expenses.

Dependent Support Requirements

In addition to the expenses listed in this application packet, you must provide additional financial documentation if you plan to bring your spouse and/or child(ren). You must have an additional \$5,500 for your spouse and \$3,000 for each child.

Health Insurance

Montgomery County Community College requires all students in F-1 status to carry health insurance that meets the minimum standards determined by the U.S. Department of State:

- Medical expenses: 80% of reasonable expenses after \$20 copayment per visit
- Medical benefits of at least \$100,000 per accident or illness
- Repatriation maximum benefit up to \$25,000
- Payment of at least 75% of covered expenses • Medical evacuation benefits of \$10,000 or more
- Medical benefits of at least \$100,000 per accident or illness

If you already have health insurance that meets the above criteria, you may submit a waiver request to the College.

Please visit www.geobluestudents.com to find more information on the health insurance plan that the College provides.

Housing Information

Montgomery County Community College does not have on campus housing. The college can provide a list of near campus apartments or rooms to rent, but it is students' responsibility to find their own housing as well as transportation to the school. You should contact the ESL/International Student Services to receive information on local housing if no arrangements have been made.

Processing

Upon receipt and approval of all completed and signed documents, the College will send the student a Letter of Admissions and an I-20, Certificate of Eligibility Form. Students overseas must take the I-20 and current passport to the nearest United States Consulate to apply and obtain a student visa. If approved, the student is expected to arrive at the college no earlier than **30 days before I-20 program start date**. Students applying for **Change of Status or Transfer** should contact ESL and International Student Services at the Student Success Center to make arrangements to sign and process their I-20 as appropriate. A copy of the stamped and approved I-20 form must be submitted.

Testing for English Language proficiency is highly recommended for overseas students for an appropriate placement; however, it is not mandatory. Students, who have no sufficient test scores, will receive an ESL I-20 from MCCC and will take the ESL placement test upon arrival to the US.

English Proficiency Requirement:

MCCC accepts one of the following test options to determine students' English language proficiency level prior to arrival to the US.

1. TOEFL (Test of English as a Foreign Language)
2. IELTS (International English Language Testing System)
3. Duolingo Test
4. MCCC's Virtual Placement Test: Instead of TOEFL or IELTS test, students have the option to take the MCCC's ESL placement test online in their home country. The fee of the virtual testing is \$25. Students who choose this option must contact the Testing Center to set-up the test.

There is no minimum required score for admission to the College. **TOEFL/IELTS/Duolingo scores are optional.**

Scores and ESL course placements are below.

TOEFL iBT Score	TOEFL Essentials	IELTS Score	Duolingo	CEFR	Placement	Reading Placement
40 or below	1-1.5	4 or below	10-50	A1	ESL 004	None
41-50	2-2.5	4.5	55-70	A1	ESL 005	None
51-60	3-4.5	5	75-90	A2	ESL 006	None
61-70	5-7.5	5.5	90-105	B1	ESL 010	REA 014
71-78	8-9.5	6	105-120	B2	ESL 011	REA 017
79-120	10-12	6.5 -9	125-160	C1, C2	No ESL courses required	

Students who submit a TOEFL/IELTS/Duolingo score and demonstrate that no ESL is required will receive an I-20 for the program that they have applied to (example: Business, Nursing, Engineering) and be exempt of any ESL requirement. English testing requirements can be waived for students applying from a country where English is the official language.

Please review the Admissions Checklist below as the I-20 Form can only be issued upon receipt of ALL applicable forms and documents in good order.

Admissions Checklist:

1. **International Student Application (F-1 Visa)** with all questions answered and signed by the student
2. **Acknowledgement of F-1 Responsibilities** statement read and signed by the student
3. Original or a notarized copy of the original **Secondary School and College or University (if applicable) record/transcript** with a translation in English.
 - NOTE: For foreign high school or college/university transcripts, a course-by-course evaluation should be completed. This evaluation should be processed by a curriculum translation organization that is approved by the [National Association of Credential Evaluation Services \(www.naces.org\)](http://www.naces.org). If you have any comprehensive examinations such as GCE and CXC exams, diplomas or certifications please include if applicable.
4. **Financial Documentation.** Official documents that state you have the financial support pay for two semesters (24 credits) of tuition and related expenses. Financial documentation can take these forms.
 - **A Bank Statement** with a signature of a bank official on bank letterhead is needed to verify that you have the financial support to pay for a full academic year. The current bank account balance must demonstrate at least **\$23,000 US dollars** and indicate that the account is in good standing.
 - Provide the same financial information from a person who agrees to be your financial sponsor. The sponsor must also submit a notarized **Affidavit of Support**.
5. **Financial Affidavit of Support.** This form is REQUIRED to be **NOTARIZED** by a Notary Public or first-class magistrate. (This form is NOT required of those who are financing their education from personal funds, i.e. the financial documents are in the student's name)
6. **English Language Proficiency Test (Highly recommended for Overseas Applicants).** Please read the English Proficiency Requirement for more information.
7. **F-1 Transfer Student Form**, to be completed only if **you are transferring** from another American College or University and have an I-20/F-1 student visa status. Transfer F-1 students should also submit a **copy of their I-20** from their current school.
8. Include **copies of I-94 card, current visa, and photo page of your passport**. If applying from overseas, only a copy of the passport is required. Overseas applicants will present their visa and I-94 card upon arrival. If you are including dependents on this I-20, please submit copies of their immigration documents as well.
9. **Immunization Submissions Form (Optional)**—Although not required to receive an I-20, applicants already in the United States are encouraged to submit this form and required documentation early. *This is still required no later than 60 days from the Date of Entry into the US OR 60 days after the Date of Issuance of your new I-20 from the College.*

After you complete all the documents, you can upload them at [the secure link](#).

Contact the ESL and International Student Office at 215-619-7444 or at international@mc3.edu for all inquiries.

This form must be submitted with the proper documentation. You will need this to receive a Letter of Admissions and I-20 Certificate of Eligibility for the visa process. Please read the instructions carefully and upload this completed form and appropriate documents at [the secure link](#).

PERSONAL INFORMATION (Please Print)

1. Name _____ 2. Date of Birth _____
Family Name Given Name Middle Name Month Day Year

3. E-mail Address _____ 4. Gender Male Female

5. Former Last Name (if applicable) _____ 6. SEVIS ID (if applicable) **N00** _____

7. City of Birth _____ 8. Country of Birth _____

9. Primary Telephone Number _____ 10. Secondary Telephone Number _____

11. Permanent Address in Home Country _____

12. Local Address in United States **NO P.O. BOX ADDRESSES** (if applicable) _____

Number & Street Address City/Town State Zip Code

13. What do you consider your ethnic origin (Please select one)? Hispanic Non-Hispanic

14. Please indicate your race(s). Choose one or more.
 White/European/Eurasian Black/African East/South Asian Pacific Islander

ACADEMIC INFORMATION

15. Semester Attending: please check one: Year _____ Fall (mid-August) Spring (mid-January)

16. Applicant Status, please check one:
 Applying from Outside US Transfer Student in the US Applying for Change of status Change of Status

17. What is your Academic Major? _____

18. Where will be taking the majority of your courses? Blue Bell Campus Pottstown Campus

19. What are your educational goals?
 Take English As A Second Language Take Courses, Then Transfer Earn degree, then transfer Earn degree, then work

Name of Last Secondary School or College Attended _____ Date of Graduation(____/____)

ENGLISH LANGUAGE PROFICIENCY Is English your primary language? Yes No If No, please specify languages spoken _____

24. Have you taken the TOEFL or IELTS test? Yes No

25. If yes, what is your total score? _____

TRANSFER STUDENT INFORMATION to be completed by transfer students in the United States

26. Name of the Transfer Institution in the US _____

27. Address _____
Number & Street (Apt No) City/Town State Zip Code

29. Social Security Number ____--____--____ (if applicable)

VISA INFORMATION To be completed only if you are holding a Visa issued by the United States.

30. Passport Number _____ 31. Type of Visa _____ 32. Visa Number (Red Number) _____

33. Visa Issuing Post _____ 34. Expiration Date _____ 35. I-94 Admissions Number _____
mm/dd/yyyy

Please attach a copy for your most recent Visa, I-94 card, and Passport Photo Page if you have them. Individuals in B-1, and B-2 status many not study in the US until they receive a change of status.

36. If you are married and/or have children, will your family come? (If not applicable, the College must assume you will come alone)

Yes, they will come with me now. No, they will not come.

Please provide the following information for your spouse/children. They will need their own I-20s. Please include copies of their passport photo pages.

Dependent 1: _____ Date of Birth _____ Spouse Child
Family Name Given Name mm/dd/yyyy

Dependent 2: _____ Date of Birth _____ Child
Family Name Given Name mm/dd/yyyy

Dependent 3: _____ Date of Birth _____ Child
Family Name Given Name mm/dd/yyyy

NOTE: You must demonstrate that you have additional \$5500 for a spouse and \$3000 for each child as well as your expected financial documentation of \$ 23,000.

International Student Application

DELIVERY INFORMATION

37. Please note that your Letter of Admissions and I-20 Form will be sent electronically to your MCCC school email.

You may also pick-up at the **Central Campus Office of Admissions** (College Hall, 340 DeKalb Pike, Blue Bell, PA 19422). The I-20 can be picked up by the student or a designated agent listed in the Privacy Waiver Statement (see Question #35).

38. Privacy Waiver

I grant permission to the College to release my documents and information concerning my status to _____
(please provide the first name and last name of any person who may access your personal records). Phone Number
(_____) _____

"I certify that I have answered all applicable questions and that all information is true to the best of my knowledge. I understand that any deliberate falsification or omission of application data may result in denial or dismissal.

As an international student (F-1 visa), I realize that the cost of living near the College is expensive, that employment for international students is limited, and that financial assistance from the College is not available. By signing below, I confirm my understanding. Moreover, I certify that I have sufficient funds for tuition and living expenses for the duration of my studies and that I have funds available for the expenses of any dependent who may accompany me to the United States."

There are no scholarships available to international students from Montgomery County Community College. Please plan your financial arrangements accordingly.

Applicant Signature: X _____ Date: _____

Montgomery County Community College is committed to assuring equal opportunity to all persons and does not discriminate on the basis of race, color, sex, religion, ancestry, national origin, age, applicable disability, veteran status, or sexual orientation in its educational programs, activities, admissions, or employment practices as required by Title IX of the Educational Amendment of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and other applicable statutes. Inquiries concerning Title IX and or 504 compliance should be referred to the Director of Equity and Diversity Initiatives, 340 DeKalb Pike, Blue Bell, PA 19422, (215) 619-7383. Blue Bell Campus students seeking information regarding services for students with disabilities should contact the Director of Services for Students with Disabilities at (215) 641-6575. Pottstown Campus students should contact the Coordinator of Disability Services at (610) 718-1853.

Acknowledgement of F-1 Responsibilities

Now that you are planning to be a student, follow these U.S. visa and entry rules:

1. **YOU MUST enter the U.S. with an F-1 student entry visa** (unless you are Canadian or from a country that is visaexempt).
2. **YOU MUST enter the U.S. with the Certificate of Eligibility issued by the university or school you plan to attend.**
3. **DO read page 2 of your I-20.** You will be required to sign your certificate on page 1. The section above your signature indicates that you have read and agree to comply with the information explained on page 3. You should carefully read page 3 before you sign page 1.
4. **DO NOT attempt to enter the U.S. more than 30 days before the “report date” listed on your I-20.**
5. **DO NOT enter the U.S. as a visitor showing a roundtrip airline ticket.** Visitors who choose to enter the U.S. without a visa are permitted to stay for 90 days with no extensions or changes of status allowed. You must have an F-1 student entry visa with you when you enter the U.S. unless you are visa-exempt.
6. **DO NOT enter the U.S. without having arranged for housing.**

Once you become a student at Montgomery County Community College, you must follow these additional rules:

1. **YOU MUST** have international student health insurance by the first day of the semester.
2. **YOU MUST** submit documentation to the College that you have had the required schedule of immunizations and screenings within 60 days from your arrival in the US or your SEVIS transfer.
3. **YOU MUST** maintain a full-time course load (12 credits or more per semester each Fall and Spring).
4. **DO NOT** enroll in more than 3 credits of online courses unless approved by a foreign student advisor.
5. **DO NOT** withdraw from a course without permission from a foreign student advisor.
6. **DO NOT** expect to receive financial assistance or to work in the US.
7. **DO NOT** accept employment off campus unless approval has been received from USCIS. F-1 students are limited to 20 hours of on-campus work at Montgomery County Community College per week.
8. **YOU MUST** inform your F-2 dependents that they are not allowed to work and cannot study to earn a college level degree.
9. **YOU MUST** maintain a valid passport and I-94 card
10. **YOU MUST** update SEVIS and notify the college of any change in your legal name, address, major, or F-2 dependents.
11. **YOU MUST** file non-resident tax forms each year as required by federal regulations.
12. **It is your responsibility to keep your status legal and current in the United States**

I have carefully read the Acknowledgement of F-1 Responsibilities and maintaining these rules and this is an acknowledgement that I understand the requirements of my F-1 status and my responsibilities as an F-1 student while at MCCC. Furthermore, I understand that working off campus without written authorization from USCIS in the form of the Employment Authorization Document (card), or written authorization from the USCIS in the form of Admissions in the case of CPT, is a major F-1 status violation. I understand that if my F-1 student status is violated in any way, I will not be eligible to receive any benefits or privileges granted to F-1 students. If I am ever unsure about employment restrictions regarding my status or my responsibilities as an F-1 student, I know that I should consult my foreign student advisor at the Student Success Center before taking any action that may jeopardize my ability to remain in the US to study.

x _____
Signature

x _____
Printed Name Date

Acceptable Types of Financial Documentation

You must present evidence that you have adequate funds: that you and your parents (or other sponsor) are willing and able to generate sufficient funds for your entire course of study, and that you would not leave school for financial reasons or work illegally in the United States.

Your parents' or your sponsor's bank accounts should show that they have liquid assets sufficient to cover the first year of your education. Bank statements should cover the past three to four months. Please note that the name on the bank statement and the name on the Affidavit of Support form must match.

Financial documentation may not be older than three months at the time of submission.

You must present documentation from one of the options below:

<p>Option #1 Bank statements in student's name</p> <ul style="list-style-type: none"> • Recent bank statement (per account) on bank letterhead beginning with most recent statement. Statements must be no more than three months old at the time of submission • Must be in English • Must demonstrate that funds would be readily available to meet student's expenses • Must show sufficient funds of \$23,000 USD or more. 	<p>Option #3 Bank statements in student's name and affidavit that student will live with sponsor</p> <ul style="list-style-type: none"> • Bank statement in student's name • Sponsor must complete the Affidavit of Support on page 10 of the International Admissions Packet Form should indicate: a) sponsor will provide room and board for the student for the duration of his/her studies; and b) this will account for the living expenses
<p>Option #2 Bank statements in sponsor's name and affidavit of support</p> <ul style="list-style-type: none"> • Recent bank statement (per account) on bank letterhead. • No more than three months old at the time of submission • Must be in English • Must demonstrate that funds would be readily available to meet student's expenses • Must show sufficient funds to cover tuition, living expenses, etc., (\$23,000) • Sponsor must complete the Financial Affidavit of Support and notarize it. 	<p>Option #4 Scholarship from a government</p> <ul style="list-style-type: none"> • The College must receive a clear copy of the formal award letter from your government <p>Letter should clearly state covered expenses, including tuition, living expenses, health insurance, etc.</p> <ul style="list-style-type: none"> • Must be dated within 3–4 months • Must indicate that you will be attending Montgomery County Community College

Financial Affidavit of Support

To be completed by the sponsor who is providing financial support to the student.

(A public translator) demonstrating a balance of no less than **\$23,000 USD**. BOTH THIS AFFADAVIT AND BANK STATEMENT MUST BE **NOTARIZED** IN ORDER FOR MONTGOMERY COUNTY COMMUNITY COLLEGE TO ISSUE THE I-20 FORM.

Before completing and submitting this form, you the sponsor, should be aware of the following:

1. Costs for academic tuition, fees and other costs are subject to change.
2. The College will not make loans nor provide financial aid to international students.
3. International students can only gain part-time employment on campus while school is in session and are generally paid minimum wage. Open positions at the College are rare. **Students should not plan on funding their entire program of study through on-campus work.** Students who are unable to pay their tuition and fees are not permitted to enroll for subsequent semesters and may violate their visa status.
4. The College is required to notify the U. S. Department of Homeland Security when a student fails to enroll for a full course of study for a fall or spring semester.
5. Financial support must be available in the amount required by the College and for the period of time that the student will be attending.

Sponsor should complete the following:

1. Sponsor's current address (include complete address):

2. E-mail: _____ 3. Telephone: _____

I, _____ (name of sponsor) state that I am an adult of sound mind and disposition and that I am competent to swear this affidavit on behalf of _____ (student's name), who is seeking admission to study at Montgomery County Community College. I will assume financial responsibility for the student named above.

4. I do I do not (please check one) intend to sponsor the student's dependents, if applicable.

5. My relationship to the student is (ex: father, cousin): \$ _____

6. I derive an annual income of \$ _____
(if self-employed, I have attached a copy of my last income tax return or report of commercial rating concern, which I certify to be true and correct to the best of my knowledge and belief). **Note: Income statements are generally not calculated into verification of financial support.**

7. I have a balance in a United States savings account of \$ _____
(must include copy of bank statement or letter from bank official)

8. I have other personal property, the reasonable value of which is* \$ _____

9. I have stocks and/or bonds valued at* \$ _____

I have reviewed the estimated expenses attached to this form and agree that I will provide full financial support as long as the student is enrolled at Montgomery County Community College. Financial support will meet costs for all tuition and mandatory student fees, mandatory medical health insurance, room and board and other/personal living expenses for the duration of his/her studies.

I certify that if restrictions exist regarding transfer of funds between my country of residence and the United States, I have fully investigated them and am aware of the procedures I must follow to remit payment when it is due, and that I will guarantee payment when it is due regardless of existing funds' transfer restrictions. I certify that the information provided in this Affidavit of Support is true and correct and that I will provide funds to the student named above and assume full financial responsibility for this student for the duration of his/her study at the College. Further, I have attached an official letter, on my bank's letterhead with the bank's stamp, and/or a bank statement issued in the past six months, which clearly shows the amount of money available in U. S. dollars.

X _____
Sponsor's signature Date

X _____
Signature of Notary Public or First Magistrate Stamp Notarial Seal Here

Immunizations and Screenings

The College requires that all International Students provide documentation proving they have had the following schedule of immunizations and screenings...

- i. **MMR vaccine:** Measles, Mumps, Rubella ii. **PPD screening** must be performed in the U.S. or Canada

Below is a list of documents you can submit to fulfill this requirement:

MMR Vaccine (please submit one of these types of documents)

1. A letter on printed letterhead from a physician or clinic stating the month and year you were vaccinated or when you had the disease.
2. A photocopy of your immunization record indicating the month and year of your measles immunization.
3. A photocopy of your medical record stating the month and year you were vaccinated or when you had the disease.

PPD Screening Requirement (please submit one of these types of documents)

1. Documentation of a negative tuberculosis skin test (PPD) performed and read in millimeters in the United States or Canada.
2. Documentation of a positive tuberculosis skin test (PPD) and a written report of a negative chest x-ray performed in the United States or Canada.
3. Documentation of INH therapy for prophylaxis for at least six months and a written report of a negative chest x-ray.

Tuberculosis skin testing must be administered and read in the United States or Canada and must include measurement of reaction in millimeters. A history of BCG immunization does not fulfill this requirement. Chest x-rays must be performed in the United States or Canada and must be in the form of a written report. X-ray films will not be accepted.

You must submit this form no later than 60 days from the Date of Entry into the US (for students applying from overseas) OR 60 days after the Date of Issuance of your I-20 from Montgomery County Community College (for transfer students).

Immunization Submission Form

This form must be submitted with the proper documentation after completing the International Student Application (F-1 Visa). **You must submit this form no later than 60 days from the Date of Entry into the US (for students applying from overseas) OR 60 days after the Date of Issuance of your I-20 from Montgomery County Community College (for transfer students).** Please read the instructions carefully and return this completed form with the appropriate documents International Admissions Packet OR to the Associate Director of International Student Services or a Foreign Student Advisor in the Student Success Center in College Hall at the Central Campus in Blue Bell. You may come in person from 9 AM-5PM Monday-Friday or mail it to the following address.

Montgomery County Community College Student Success Center-Immunization Submissions 340 DeKalb Pike Blue Bell, PA 19422 USA

PERSONAL INFORMATION

1. Student Name _____
Family Name Given Name

2. MCCC Student ID # (if applicable)

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3. Telephone Number _____ 4. e-mail Address _____

5. Local Mailing Address in US (where all documents will be mailed) **NO P.O. BOX ADDRESSES**

_____ Number & Street (Apt No) City/Town State Zip Code

MEASELES, MUMPS & RUBELLA

All students must receive two doses of MMR vaccine, or show proof of measles and mumps immunity. A photocopy documenting one of the following will serve as proof of immunity. Only one is required.

6. Check One

- Documentation (month and year) of receiving TWO doses of the combination MMR (Measles, Mumps and Rubella) vaccine or TWO doses of measles vaccine and TWO doses of mumps vaccine; or
- Documentation of a positive Rubeola titer and/or Mumps titer (laboratory blood test)
- Documentation from a physician or clinic indicating a past diagnosis of the disease(s).

PPD/TUBERCULOSIS SCREENING

All students must provide proof of a negative PPD test in the US. A photocopy documenting one of the following will serve as proof of a negative screening.

7. Check One

- Documentation of a negative tuberculosis skin test (PPD) performed and read in millimeters in the US
- Documentation of a positive tuberculosis skin test (PPD) and a written report a negative chest x-ray and/or INH therapy for prophylaxis performed in the US.

If you cannot provide these documents with your application, you may complete these immunizations and tests after your arrival in the US or the issuance of your new transfer I-20. The College recommends the **Take Care Health Clinic at Walgreens** (www.takecarehealth.com) with three locations in Norristown, King of Prussia, and North Wales who can perform these services for a fee. Another clinic recommended is the **CVS MinuteClinic** (www.minuteclinic.com) with locations in Lansdale, North Wales, Jenkintown, Collegeville, and Bryn Mawr. Please contact these clinics directly for information on exact location, appointments and service fees. **FAILURE TO SUBMIT THESE DOCUMENTS BY THE 60DAY DEADLINES WILL RESULT IN A REGISTRATION HOLD ON YOUR STUDENT ACCOUNT AND DIRECTLY AFFECT YOUR VISA STATUS.**

F-1 Student Transfer Form**DATE:** _____**FROM:** Montgomery County Community College**School Code:** PHI214F00317000**Term of Transfer:** _____**EMAIL:** international@mc3.edu**TO: Transfer Student****PLEASE SUBMIT THIS COMPLETED FORM WITH A COPY OF YOUR I-20, PASSPORT PHOTO PAGE, & I94 CARD**

Please **sign** the release of information section of this form and **give it to your foreign student advisor** at the institution you now attend or most recently attended.

I grant permission for the information requested below to be released to Montgomery County Community College.

Name (Please Print): _____**Signature** _____ **Date** _____**TO: USCIS Designated School Official**

The above-named student has qualified for admission to Montgomery County Community College. In compliance with USCIS regulations we request confirmation of his/her status at your institution before approving transfer to our College. Please complete the following and return to the address listed above.

I. CURRENT IMMIGRATION STATUS

_____ The student is in good standing and is/has been pursuing a full course of study.

_____ The student is out of status, and we will advise him/her to apply for reinstatement upon receipt of a SEVIS I-20 from Montgomery County Community College.

II. SEVIS I-20 INFORMATION

SEVIS ID # _____ TRANSFER RELEASE DATE: _____

Name and Title of DSO Signature _____**School Name:** _____**School Address:** _____**PLEASE STAMP THIS FORM WITH SEAL OF YOUR INSTITUTION**